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**BALAOAN WATER DISTRICT**

**National Highway, Dr. Camilo Osias, Balaoan**

**LA UNION 2517, Philippines**

**Telefax No. (072)607-0360**

**E-mail Address*: balaoanwaterdistrict66@yahoo.com***

**Website*:balaoanwaterdistrict.gov.ph***

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Quotation No. 2019-01-002

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REQUEST FOR QUOTATION

(Small Value Procurement)

Please quote your lowest price for the SUPPLY & DELIVERY OF WATER METERS for Balaoan Water District subject to the conditions listed below, stating the shortest time of delivery and submit your sealed quotation or send thru email which is duly signed by your representative not later than 1:00 p.m. of January 23, 2019, to the following address:

 BIDS & AWARDS COMMITTEE SECRETARIAT:

 Balaoan Water District

 Dr. Camilo Osias, Balaoan, La Union

 Telefax No. 072-607-0360

 Email Address: balaoanwaterdistrict66@yahoo.com

 Sgd.

 MARILYN O. GUERRERO

 BAC Chairperson

NOTE:

1. As a government agency , Balaoan WD shall deal only with legitimate suppliers which issue BIR registered official receipt;
2. All entries shall be typewritten;
3. Delivery period shall be inclusive be Ten (7) days from receipt of Notice of Award/Purchase Order
4. Quoted prices shall be inclusive of applicable taxes and shall be binding upon the supplier within the period.
5. Warranty shall be for a period of not less than one (1) year upon delivery of items.
6. Balaoan WD reserves the right to post quality any supplier and or to reject any or all submitted quotations.
7. The Notice of Award/Purchase Order shall be awarded to the Lowest calculated Responsive Bids, delivered items are subject to inspection, with payment processing to commence only after acceptance by the end user;
8. Approved Budget for the contract is ONE HUNDRED THOUSAND PESOS ONLY (Php100,000.00);
9. Valid PHILGEPS Registration Certificates shall be submitted with the quotation.

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| --- |
| **QUOTATION FORM** |
| Quantity | Unit | Description | Unit Price | Amount |  |
| 100 | Pcs. | 15 MM ACE WATER METER |  |  |  |
|  |  | * Nothing follows –
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|  |  |  TOTAL |   |   |  |
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|  |  |  | Name of Bidder: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |
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|  |  |  | Delivered Period: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |
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| After having carefully read and accepted your conditions above, I/We quote you on the |  |
| item at prices noted above |  |  |  |  |  |
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|  |  |  |  |  |  Print Name/Signature |  |
|  |  |  |  |  | Tel. No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  |  |  |  |  | Fax No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  |  |  |  |  | E-mail Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |
|  |  |  |  |  | TIN No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |